

**Village of Arcadia
Application for Budget Billing**

Please print responses.

Please put my account on budget billing beginning with my April bill. Year _____

Full Name (Last, First, Middle) _____

Billing address _____

Service address (if different than your billing address) _____

Home phone# _____ Work phone# _____ Ext _____

Cell phone# _____ E-mail address _____

These contacts numbers and the email address are important to our department for contacting the customer in the event of a water boil advisory or if the need to notify the customer in advance of a scheduled electric power outage for repair or electrical upgrade.

To be eligible for the budget billing you:

- Have a 12 month billing history at your current location.
- Be current on your utility payments.
- Agree to make payment by direct debit of a checking or savings account (ACH).
- Agree to pay the full budget amount each and every month by the due date.
- Agree that any payment less than the budget amount will be subject to shut-off.
- Agree that if the account is delinquent or shut-off for non-payment, the account is not eligible for budget billing for a calendar year.
- Agree that budget billing accounts are ineligible for time extensions or payment agreements.
- Agree that March is settle-up month, if the account has a credit balance that balance will be applied to the April bill.
- Agree that if the account has a debt balance, that balance, along with the current bill, will be due on the current billing due date (the 15th of the month).

X _____
Signature

Date _____

IN OFFICE USE ONLY Utility account number _____