

Arcadia Village Council Meeting Minutes September 8th, 2025

Arcadia Village Council met for regular session on September 8th, 2025, at the Town Hall located at 104 South Gibson Street Arcadia, Ohio at 7:00 P.M. Mayor Brian Fink called the meeting to order. All present recited the Pledge of Allegiance to the Flag.

Roll Call Attendance: Mayor; Brian Fink. Voting Council Members: Angela Kimble, Rhonda Dingelstedt, Jennifer Bowman, Aadam Duckett, Stephanie Balderson and Chester Balderson. Village Administrator; Mark Bowman and Fiscal Officer; Amie Clouse was present. Council member Angela Kimble and Solicitor; John Filkins were absent.

Residents in Attendance: Carol McDonald, Vi Fink, Jeff Hanna, Vicki Simon, Nathan Simon, Clay Lilly, Michelle Hengsteler, Tom Ducat, Simone Jacomet, Shelley Hill, Seth Jacomet, and Michelle Santa Cruz.

Guests in Attendance: Eric Metcalfe and Paula Ewing

Minutes: Mayor Brian Fink asked for a motion to forgo the reading of the August 11th, minutes. Chester Balderson made a motion to forgo the reading of the August 11th, 2025 minutes. Jennifer Bowman seconded the motion. Roll call 5-0. All in favor. Motion passes.

Mayor Fink asked for a motion to accept the August 11th minutes with additions to the minutes. The additions were that Chester Balderson made a motion to come out of executive session and Jennifer Bowman seconded the motion at the August council meeting. Stephanie Balderson made a motion to accept the August 11th, 2025 minutes with the additions. Aadam Duckett seconded the motion. Roll call vote 5-0. All in favor, motion carried.

Mayor Fink asked for a motion to forgo the reading of the August 22th special meeting minutes. Rhonda Dingelstedt made a motion to forgo the reading of the August 22th special meeting minutes. Chester Balderson seconded the motion. Roll call 5-0. All in favor. Motion passes.

Mayor Fink asked for a motion to accept the 22th special meeting minutes as written. Chester Balderson made a motion to accept the August 22th special meeting minutes. Jennifer Bowman seconded the motion. Roll call vote 5-0. All in favor, motion carried

Bills: Mayor Fink asked for a motion to pay the August bills. Rhonda Dingelstedt made a motion to pay the bills. Chester Balderson seconded the motion. Roll call vote 5-0. Motion carried.

Resident Concerns: Tom Ducat was in attendance to inform the council of a resident on Fremont St. that has a lot of trash on their property. Mayor Fink stated that the village has sent a letter certified and regular. Mrs. Clouse explained that the certified letter was returned and she was waiting for confirmation that the property was still in violation. She will send the letter through the regular mail. Mr. Ducat explained that it just keeps getting worse.

Carol McDonald was in attendance to thank the administrator for putting the stop signs up before the worship event the churches had at the community park. She also inquired about a 25mph speed sign on Farmers Lane that keeps falling down. Mr. Bowman agreed and will look into getting a sign. She also explained to the council that the Trinity Lutheran Church's last Farmers Market will be this month. She informed the council of a problem with parking for the event. The parking lot will be worked on and day care kids will also need to be picked up. She asked Michelle Hengsteler, Lion's Club President, if people could park in the Lions' Club parking lot during the farmer's market. Mrs. Hengsteler stated that was ok.

Seth Jacomet presented the council with an estimate for new camera systems to monitor the village property. Mr. Jacomet attended the special meeting and told the council he would get information about pricing for Unifi. Chester Balderson asked if the system was meant for a

business use instead of residential. Mr. Jacomet explained that they are for a business and the City of Fostoria uses this system.

Guest Concerns: Eric Metcalfe explained to the council that the Lion’s Club was preparing a grant application through the park district to replace fencing around the new basketball court and playground for safety reasons. He explained that they need a Resolution of support for the application. Mr. Metcalfe on behalf of RPM also was in attendance to ask the council to change the zoning on lot 76. This lot is currently zoned residential. Mr. Metcalfe explained that an addition to the business will be located on a part of this lot that is zoned residential. Mr. Metcalfe had a drawing of the lots for the council to see where the lot is located in relation to RPM. Mr. Metcalfe is requesting the lot be changed to light industrial like the other lots RPM owns in this area. Mr. Bowman asked if the building inspector should be involved in this. Mrs. Clouse explained that the council would make this decision and then it would be sent to the Auditors Office. Mrs. Clouse explained that Mr. Metcalfe is not in a hurry and only wanted to present this to the council. The solicitor is unavailable and he will have more information for the council on the matter. Mayor Fink recommended the topic be tabled until Mr. Filkins returns.

Administrator Report: Mark Bowman presented the report for receipts and expenditures for August 2025:

	<u>Receipts</u>	<u>Expenditures</u>	<u>Gain/Loss</u>
Water	\$42,892.08	\$22,708.11	+\$20,183.97
Sanitary Sewer	\$9,658.87	\$6,936.44	+\$2,722.43
Electric	\$76,698.51	\$61,908.75	+\$14,789.76

40 delinquent accounts: \$13,299.83
0 residents were disconnected for nonpayment.

Water: Pumps were running properly.
Sanitary Sewer: The pumps are working and running properly.
Electric: There were no power outages.
Streets: Street paving is scheduled to start September 22 on North Main St. and a portion of Brown Rd. by TDS.
Other: Mr. Bowman explained that he was in an accident in the village utility truck while on Route 12, facing traffic, marking utilities. Mr. Bowman was parked and, in the truck, when a distracted driver hit the village vehicle. The truck will likely be totaled. Mr. Bowman thanked everyone that reached out to see if he was ok after the accident.

Fiscal Officers Report: Amie Clouse prepared the following reports for the council: Appropriation Status, Revenue Status, Cash Summary by Fund, and the monthly fund balance.

<u>For August</u>	<u>Beginning Balance</u>	<u>Ending Balance</u>
General fund:	\$424,162.96	\$439,631.34
Streets:	\$214,979.88	\$212,799.03
Highway:	\$16,737.25	\$16,953.20
Storm Sewer:	\$133,137.09	\$143,052.20
Permissive Tax:	\$10,672.81	\$10,912.81
ARPA Coronavirus:	\$9,730.89	\$9,730.89
Heart and Soul:	\$65,572.97	\$60,173.89
Water:	\$204,928.71	\$225,112.68
Sanitary Sewer:	\$243,099.99	\$245,821.82
Electric:	\$974,434.17	\$989,223.93
Enterprise Deposits:	\$17,131.90	\$17,731.90
Enterprise Improvement:	\$120,373.37	\$121,456.60

Mrs. Clouse explained to the council that she will be attending the Ohio Municipal League Annual Conference October 8th -10th in Columbus.

Mrs. Clouse then presented Resolution 2025-B to the council. She explained that Hancock County reviewed the current Hazard mitigation plan and made revisions. The resolution is to approve these updates.

Mrs. Clouse then presented Resolution 2025-C to approve the estimates of revenue for 2026. These amounts will be used for the 2026 budget.

Mrs. Clouse presented Resolution 2025-D in support of the Lions Club grant application. Eric Metcalfe explained the project during guest concerns.

Mrs. Clouse then explained to the council that at the August meeting council approved the purchase of a broom attachment to clean the streets. A resolution is required to approve the purchase. Mrs. Clouse has prepared resolution 2025-E to approve the purchase of the street broom attachment.

Finally, Mrs. Clouse presented Resolution 2025-F to purchase a new utility truck and not to exceed \$80,000 (eighty thousand dollars). Mrs. Clouse explained to the council that Mr. Bowman and employee Jason Mattox have been looking at multiple options for the new vehicle. After researching the option to install the utility bed to the new truck, size and cost of the new vehicle they have submitted an estimate cost for F350 Ford truck for the be approximately \$47,000, and a utility bed including lights, snowplow attachments and installation estimate cost of \$29,000. Mr. Bowman explained he is waiting on more information about the settlement from the other driver's insurance. This will offset the cost of the new truck.

Mayor Report: Mayor Fink asked for a motion to accept Resolution 2025-B to adopt the hazard mitigation plan for Hancock County, as a guide to reduce risk to citizens and property. Chester Balderson made a motion to accept Resolution 2025-B. Jennifer Bowman seconded the motion. All in favor. Roll call 5-0, motion passed.

Mayor Fink asked for a motion to accept Resolution 2025-C to approve the Estimates of Revenue for the 2026 budget. Rhonda Dingelstedt made the motion. Stephanie Balderson seconded the motion. Roll call, 5-0. All in favor, motion passed.

Mayor Fink asked for a motion to accept Resolution 2025-D to support the Lion's Club grant application for new fencing around the basketball court. Stephanie Balderson made a motion to accept the resolution. Rhonda Dingelstedt seconded the motion. Roll call 3-0. Motion carried. Chester Balderson, a member of the Lion's club and Aadam Duckett, who works on the Lion's Club website, abstained from the vote.

Mayor Fink asked for a motion to accept Resolution 2025-E to approve the purchase of a street broom attachment. Chester Balderson made the motion to accept Resolution 2025-E. Aadam Duckett seconded the motion. Roll call, 5-0. All in favor, motion carried.

Mayor Fink asked for a motion to accept Resolution 2025-F to purchase a new utility truck and not to exceed \$80,000. Rhonda Dingelstedt made a motion to accept Resolution 2025-F. Stephanie Balderson seconded the motion. Roll call, 5-0. All in favor, motion carried.

Solicitor Report: not in attendance

Building Inspector: not in attendance

Old Business: Mayor Fink asked the council if they had any old business and suggested that the council look at sidewalk improvements. Mr. Bowman explained that he could contact the company that fixes trip hazards by grinding the sidewalk level. He recommended starting with this process and fixing some of these areas. Mayor Fink asked if infrastructure had met to make recommendations on sidewalks that need to be replaced. The infrastructure had met. Mr. Bowman will keep this project under the \$3,000 that he is allowed to spend without approval of the council. Mr. Bowman and Mayor Fink pointed out some areas by the school and on the way to school that will need to be replaced. Mr. Bowman will look into getting quotes for some of

these areas that will need to be replaced. Shelley Hill asked if sidewalks on the east side of the restaurant were on the list. Mayor Fink assumed that it was but explained that the repairs will be addressed the best that they can as the repairs are completed.

Stephanie Balderson asked Mr. Bowman if the camera that was in the council room had been installed to face the side door to the town hall. Mr. Bowman explained that he had installed the camera outside. Mrs. Balderson also asked if the locks had been rekeyed and reinstalled instead of the key pad. Mr. Bowman had not and asked if he could get a quote for badges to unlock doors from the company that Mr. Jacomet recommended to the council. Mr. Jacomet explained that some of them do and he will send the information to Mr. Bowman and Mrs. Clouse.

New Business: No new business.

Adjourn: Mayor Brian Fink asked for a motion to adjourn. Rhonda Dingelstedt made the motion to adjourn the meeting. Stephanie Balderson seconded the motion. Roll call 5-0. All in favor, the meeting was adjourned at 7:31 p.m.

Fiscal Officer, Amie Clouse

Mayor Brian Fink