

Arcadia Village Council Meeting Minutes

June 9th, 2025

Arcadia Village Council met for regular session on June 9th, 2025, at the Town Hall located at 104 South Gibson Street Arcadia, Ohio at 7:00 P.M. Mayor Brian Fink called the meeting to order. All present recited the Pledge of Allegiance to the Flag.

Roll Call Attendance: Mayor; Brian Fink. Voting Council Members: Angela Kimble, Rhonda Dingelstedt, Jennifer Bowman, Aadam Duckett, Stephanie Balderson and Chester Balderson. Fiscal Officer; Amie Clouse, Village Administrator; Mark Bowman and Solicitor; John Filkins was present.

Message from the Mayor: Mayor Fink explained that he would like to keep comments to a minimum, no outburst, no comments until you are recognized to speak. He explained residents could raise their hands to be recognized to have the floor. Mayor Fink explained that Josh Tolento, from Fostoria Free Press, was at the meeting. The mayor stated that someone reached out to Mr. Tolento after the last council meeting. Mr. Tolento then reached out to the mayor and informed him that he would be at the next (June) council meeting to record the meeting. In turn Mayor Fink contacted sheriff Cortez and requested to have deputies at the meeting in case there was an altercation as a result of Mr. Tolento recording the meeting and to monitor any outbursts that occur.

Residents in Attendance: Nan Boone, Carol McDonald, Teresa Margraf, Jim Margraf, David J Roberts Sr., Vi Fink, Jeff Hanna, Karen Hanna, Vicki Simon, Nathan Simon, Carol Berning, Sherrie Keefe, Michelle Hengsteler (Lions Club President), Simone Jacomet, Shelley Hill, David Hill, Seth Jacomet, Gilbert Santa Cruz and Michelle Santa Cruz.

Guests in Attendance: Heart and Soul Coordinator, Angela (Ruthie) Tong and Joshua Tolento, Fostoria Free Press

Minutes: Mayor Brian Fink asked for a motion to forgo the reading of the May 12th, minutes. Chester Balderson made a motion to forgo the reading of the May 12th, 2025 minutes. Angela Kimble seconded the motion. Roll call 6-0. All in favor. Motion passes.

Mayor Fink asked for a motion to accept the May 12th, 2025, minutes as written. Aadam Duckett asked for an update that he sent to everyone in an email to be added to the minutes. Chester Balderson made a motion to accept the May 12th, 2025, with amendments. Angela Kimble seconded the motion. Roll call vote 6-0. All in favor, motion carried.

Bills: Mayor Fink asked for a motion to pay the May bills. Rhonda Dingelstedt made a motion to pay the bills. Chester Balderson seconded the motion. Roll call vote 6-0. Motion carried.

Resident Concerns: Carol McDonald had documents that she handed out. She read the first one. She also attached a letter from the President of Council to Mrs. McDonald. It was a cease-and-desist letter explaining his concerns and requests. Mrs. McDonald asked the council to remove Mr. Duckett from council. She further explained that she was bullied by Mr. Duckett and has not lied. She explained that she confirmed her information with others that were at the meeting.

Shelley Hill was in attendance to ask the council to remove Mr. Duckett from council.

Michelle Hengsteler was in attendance to address the council about the Wi-Fi at the Arcadia Community Park. She explained that the council secured free Wi-Fi, from allowing Amplex to attach to the village poles, at the park and she was very thankful. She further explained that the administrator, Mark Bowman, told her that the Lion's Club could have access to the main Wi-

Fi. She then explained that a thermostat and cameras were purchased that could be used with the Wi-Fi that was available. She explained that the cost for cameras and thermostat was approximately \$1,300. Mrs. Hengsteler explained that Mr. Bowman and John Proniewicz spoke about the Wi-Fi before the equipment was purchased. Mrs. Hengsteler asked the council to provide access to the main Wi-Fi or reimburse the Lion's Club for the cost of the equipment. She would really like to have the password so that they are able to use the equipment. Mrs. Balderson asked if the cameras would be outside. Mrs. Hengsteler explained where all of the cameras would be placed. Mrs. Hengsteler further explained that she was unaware of the 4th of July being moved until she saw it on Facebook. She spoke about the electrical upgrade to the park so that French fries could be made. She then explained that some of the lights on the tree at the park do work, not all but she pointed out that they might have worked if they were taken down months ago. She was disappointed that no one was interested in checking to see how many lights worked sooner. Mrs. Hengsteler explained that she has heard residents complaining about the event being moved and concerned about the mess. Mrs. Hengsteler again asked about having access to the main Wi-Fi password. Mr. Bowman explained that Mrs. Hengsteler could have addressed him personally about this matter. He then explained that free Wi-Fi was available at the park and he did not understand why she was having problems. Mrs. Hengsteler further explained that the free Wi-Fi is not working with the equipment. She needs a static IP address for the equipment to connect. Mr. Bowman explained that there is only free Wi-Fi available. Mayor Fink asked the council what they would like to do about the issue. Mr. Bowman explained that he would look into it and speak with the infrastructure committee, Jennifer Bowman, Chester Balderson and Rhonda Dingelstedt.

Carol Berning explained that she would like to hear the recording of Shelley Hill's comments from the May meeting. Solicitor John Filkins explained that there was no reason for it and it has already been transcribed. He further explained that the issue will need to be addressed in executive session. Mayor Fink also explained this to Mrs. Berning. Mrs. Berning will come to the office in the morning to make a request for the recording.

Nathan Simon was in attendance to ask the council to consider rearranging the furniture in the council room. He would like to see the council face the residents and also have residents stand up and approach the council when addressing them. He would also like to see residents have 3 minutes to speak at the meetings and not be able to speak during the meeting and wait until the next meeting to speak about any new concerns. He also stated that multiple meetings in a month may be beneficial to the council as well.

Nan Boone was in attendance to ask the council to remove Mr. Aadam Duckett from council because his actions were uncalled for and he called a resident a derogatory name. Mr. Duckett stated that this was false and that it was the reason he sent Mrs. Boone a certified letter. Mrs. Boone explained that she did not receive a letter and that she did not receive a card notifying her. Mr. Duckett again stated that he did send the letter certified.

Teresa Margraf asked the council if the people that deal with the electric department are aware of a tree that is on an electrical wire on the corner of E. North St and Jefferson St. Mr. Bowman was not aware of the tree. Mr. Filkins asked Mrs. Margraf when she noticed the issue. Mrs. Margraf explained that it was about a week ago, and explained that it looked as if it had been there for some time. Mr. Filkins then asked who she contacted. She explained that she told her husband but that she did not contact anyone at the village, she assumed the village was aware. She also was not aware of who would be responsible for the issue. Mrs. Margraf also addressed her concern about the electric upgrade that was completed last year to secure proper electric capacity to the events at the park. She understood that electrical updates have been made at Snyder Park and she would like to know if the grant could be used to update the Snyder Park for a once-a-year event? Mr. Bowman explained that the power was installed so the village would have power that was not connected to the Lion's Club. Mr. Bowman expected the upgrade at Snyder Park to be around \$1200, but he has not received the invoice yet. The update will be able to accommodate food trucks, bounce houses and bands. Mrs. Margraf then asked if there were any updates on the Leathers property. Mrs. Clouse explained that there was not any new information. Mrs. Margraf asked about the traffic light that was mentioned at the May

meeting. She explained that the light is not staying all red for long enough. Mr. Bowman would like to see the council move forward with the project but he only presented it to them last month.

Jim Margraf addressed the council about the 4th of July event at the Snyder Park. He was concerned about the roads that were being closed. He explained that the Community Park is set up better for the event, including the electric upgrade to the park. He was concerned about how to exit his property during the event. Mayor Fink explained that he also had these concerns and that Mrs. Tong sent an email explaining that she spoke with the Fire Department and they have a plan. Mr. Margraf explained to the council that if they agree then they are just as bad as the people that brought it up. Mr. Margraf also mentioned that the light was not staying red long enough and was concerned about an accident.

David Roberts, Sr. explained the council member can say anything he wants because it's free speech. He also explained that the council is here to listen to residents, not argue with them.

Guest Concerns: no guest concerns.

Council Member Matter/ Aadam Duckett: Mayor Fink asked for a motion to go into executive session for discipline for a council member and including council members, himself, the administrator, the fiscal officer and solicitor. Chester Balderson made a motion to go into executive session. Jennifer Bowman seconded the motion. Roll call, 6-0. All in favor, motion carried. Enter the executive session at 7:33.

Mayor Fink asked for a motion to come out of executive session. Chester Balderson made a motion to come out of executive session. Angela Kimble seconded the motion. Roll call, 6-0. Motion carried. Out of executive session at 7:49.

Mayor Brian Fink asked for a motion for the council to use appropriate language in the future, and not to remove Aadam Duckett from council. Chester Balderson made a motion. Rhonda Dingelstedt seconded the motion. Roll Call, 5-0. Aadam Duckett abstained. Motion carried.

Administrator Report: Mark Bowman presented the report for receipts and expenditures for May 2025:

	<u>Receipts</u>	<u>Expenditures</u>	<u>Gain/Loss</u>
Water	\$29,318.30	\$21,834.13	+\$7,484.17
Sanitary Sewer	\$9,542.99	\$14,185.49	-\$4,642.50
Electric	\$53,187.00	\$54,044.07	-\$857.07

38 delinquent accounts: \$9,383.19
0 residents were disconnected for nonpayment.

Water: Everything is running properly.

Sanitary Sewer: The pumps are working and running properly.

Electric: There was an outage on South Street that affected a couple of residents.

Streets: Mr. Bowman reminded the council about the OWPC funding for street projects completed in 2026. The application is due August 1st. Mr. Bowman would like the infrastructure committee to review which roads they would like to complete in 2026. This decision will need to be made during the July meeting.

Other: Mr. Bowman reminded the council about a quote for a new traffic light on State Route 12 and Main St. The quote was for \$61,572.00 equipment, panel box, back up equipment, video car detection. The quote for the traffic signal and equipment was approximately \$46,000. Mr. Filkins asked if Mr. Bowman could contact ODOT to see if this is something they could advise the village to secure a better cost option. Mr. Bowman will check into it. Mr. Filkins then asked for a time frame for the project to be completed. Mr. Bowman explained that he was told it could be completed in about a week. Mr. Filkins asked if someone could repair the light instead of replace it. Mr. Bowman explained that in the past Findlay has assisted in maintaining the signal. They typically helped when there was a problem and did not charge the village. Now

things have changed and Findlay is no longer assisting with the traffic light issue. Mr. Bowman explained that he has contracted with Jason Rayle to work on the signal and has experience with traffic signals. Mr. Rayle has already worked on the light and these are his recommendations. Mrs. Balderson asked if Mr. Bowman could contact ODOT and ask if they have information about how or a less expensive way to complete the project. Then send an email to the council members. The council could have a special meeting to decide about the traffic light. Mr. Bowman explained that he could do that.

Mr. Hanna asked about a notice in the utility bill about a TTHM violation. Mr. Bowman explained that was true and the violation was calculated from an average of 4 quarterly testing results, and the current quarterly testing was under the acceptable levels. Mr. Bowman also explained that the aeration system was not working properly at the time of testing. The aeration system was installed to remove TTHMs from the systems water. The aeration system has been repaired and is currently working property.

Mrs. Balderson asked about the mosquito pellets, Mrs. Clouse explained that was on her report. She also asked about the stop sign that was down on Brown Rd. and County Road 254. Mr. Bowman explained that he put the OUPS call in for it that day. She also asked Mr. Bowman to turn the radio off in the garage during the evening. He agreed to turn it off.

Fiscal Officers Report: Fiscal Officer, Amie Clouse prepared the following reports for the council: Appropriation Status, Revenue Status, Cash Summary by Fund, and the monthly fund balance.

<u>For May</u>	<u>Beginning Balance</u>	<u>Ending Balance</u>
General fund:	\$428,535.75	\$424,637.85
Streets:	\$213,686.31	\$213,934.22
Highway:	\$19,235.94	\$19,230.25
Storm Sewer:	\$133,137.09	\$133,137.09
Permissive Tax:	\$9,746.20	\$10,046.20
ARPA Coronavirus:	\$9,730.89	\$9,730.89
Heart and Soul:	\$74,089.75	\$79,639.89
Water:	\$244,573.14	\$252,057.31
Sanitary Sewer:	\$246,795.73	\$242,153.23
Electric:	\$980,729.16	\$979,872.09
Enterprise Deposits:	\$17,431.90	\$18,131.90
Enterprise Improvement:	\$117,053.00	\$118,131.90

Amie Clouse explained that Hancock County informed her that they would be completing mosquito treatment in the catch basins in town. They will also be spraying around the time of the 4th of July event.

Mrs. Clouse presented to the council the new rates for two of the village investments. She explained that the new rate would be 3.55%. The old rates for these investments were .015% and 2.8%.

Mayor Report: Mayor Fink explained that the flashing signal in front of Bruce Myers house is obstructed by trees. He spoke with Mr. Golden, the school superintendent and Mark Bowman. He would like to have Mr. Bowman contact Botimer Tree service to trim the trees to make the sign more visible.

Mayor Fink also explained that he spoke with Deidra Miller about the traffic sign on the west of the village. She informed the mayor that she may be able to have the speed limit reduced to 35 mph in this area.

Mayor Fink also informed the council that approximately 5 letters will be going out to residents for trash, vehicle and mowing violations.

Solicitor Report: Nothing to report

Building Inspector: Mr. Bowman explained that Andrea Eriks would like to have a medical business in her home. Mrs. Clouse explained that Mrs. Eriks came into the office and explained that she is a family therapist and would likely see patients at her home in Arcadia once a week. Mrs. Clouse read a section of the zoning book that allows this type of business to be an acceptable home business.

Mayor Fink explained that he would like to appoint Scott Lute as the new zoning inspector.

Mrs. Clouse explained that she had a variance that was ready to have a meeting for and asked about the committee. Mayor Fink established that there were two open seats on the variance committee as Gilbert Santa Cruz and Scott Lute were no longer on the committee. Mayor Fink asked if anyone was interested in the position. Shelley Hill and Vicki Simon volunteered to fill the open seats. The committee includes: Jeff Hanna, Jim Margraf, Carol Berning, Shelley Hill and Vicki Simon.

Old Business:

Mr. Bowman explained the information about sidewalks. He explained that he would like the infrastructure to look at the sidewalks and make any recommendations for areas to repair the sidewalks.

Mayor Fink presented to the council Nan Boone's request that the village put the catch basin in. Mayor Fink explained that he would like to see this matter resolved. He explained that Mr. Bowman has jetted the line and that the water does drain but it also sometimes takes longer and water does sit on her property. He explained that Mr. Bowman will continue to monitor this storm sewer. Mrs. Balderson asked about the cost of jetting. Mr. Bowman explained the cost is usually around \$500, but it is for a couple of areas and affects multiple properties. The cost of a catch basin is approximately \$600. Nan Boone addressed the council and explained that she did not want anyone to fix her yard; she was only asking for a catch basin that was purchased for her to be installed. She also stated that Snyder excavating will be completing the work to level and repair her property. They will remove tree stumps and place fill dirt to repair her low spots and plant grass. It was determined that the village will be responsible for the cost to install and maintain the catch basin. Mr. Bowman could not guarantee that the catch basin will resolve the issue. Mr. Filkins asked the council the question in case it comes up in the future. If the village installs a catch basin for a resident at the village cost, what happens the next time someone else makes a request and points to this situation? Will the village pay for a requested catch basin if a resident requests it? Mr. Filkins explained that he did not have an opinion on council deciding to have the catch basin installed but would like an answer to that question. Mrs. Boone explained that no drainage is available on her property. Mr. Bowman explained that a storm sewer tile does run down the alley right beside her property. Chester Balderson proposed to monitor the storm sewer and see how her property does after Mrs. Boone levels her yard. Mr. Bowman also explained that water from the farmers field during a big storm will overload the system and create flooding but it does drain after the storm. Mrs. Simon addressed the council that Mrs. Boone just would like an answer so she can move forward with fixing her yard. She doesn't understand why the village won't help. She was concerned that the work Mrs. Boone is having done to her property will have to be redone if her yard continues to flood. Mr. Bowman explained that Mrs. Boone would have to run a drain from her yard to the catch basin, and he did not understand why the village would be in the business of accommodating one resident. Mr. Balderson asked if the catch basin will be on public or private property? Mr. Bowman explained private property. Jeff Hanna asked if a drainage tile could be installed from Mrs. Boone's yard to the storm sewer drainage. Mr. Bowman stated, yes but that would include tearing up the ally. The catch basin that Mr. Bowman would install in Mrs. Boone would not be tied into the storm sewer. It would be connected to another catch basin. Mayor Fink asked what the council would like to do. Mr. Duckett explained that the catch basin was purchased for her and he would like to have the catch basin installed. Mayor Fink asked for a motion to continue to jet the tile that drains Mrs. Boone's property and not to install the catch basin. Stephanie

Balderson made the motion. Angela Kimble seconded the motion. Roll call, 6-1. Aadam Duckett voted no. Motion passed.

New Business: No new business

Executive Session: Aadam Duckett made a motion to go into executive session for the investigation of charges or complaints against a public official including the council members, the fiscal officer, administrator, and solicitor. Excluding the Mayor due to the nature of the subject. Angela Kimble seconded the motion. Roll call, 6-0. All in favor, motion carried. Executive session started at 8:35 p.m.

As guests were leaving the council room as the executive session was beginning, Mr. Joshua Tolento handed Mr. Filkins documents for a public records request.

Stephanie Balderson made a motion to come out of executive session. Angela Kimble seconded the motion. Roll call, 6-0. Motion Carried. Out of executive at 9:00 p.m.

Chester Balderson stated that no action was taken.

Adjourn: Mayor Brian Fink asked for a motion to adjourn. Chester Balderson made the motion to adjourn the meeting. Aadam Duckett seconded the motion. Roll call 6-0. All in favor, the meeting was adjourned at 9:02 p.m.

Fiscal Officer, Amie Clouse

Mayor Brian Fink