

Held _____ 20_____

Arcadia Village Council Meeting Minutes,

March 11th, 2024

Arcadia Village Council met for the regular scheduled session on March 11th, 2024, at the Town Hall located at 104 South Gibson Street Arcadia, Ohio at 7:00 p.m. Mayor Brian Fink called the meeting to order. All present recited the Pledge of Allegiance to the Flag.

Roll Call Attendance: Mayor; Brian Fink. Voting Council Members: Stephanie Balderson, Donald Moses, Jennifer Bowman, Rhonda Dingelstedt, Aadam Duckett, and Angela Kimble. Village Administrator; Mark Bowman, Fiscal Officer; Amie Clouse, and Solicitor; John Filkins.

Residents in Attendance: Karen Hanna, Jeff Hanna, Vicki Simon, Nathan Simon, Teresa Margraf, Carol Berning, Nan Boone, Michelle Hengsteler, Lonnie Moses, Mary Sleek-Moses and Carol McDonald.

Visitors in Attendance: Ruthie Tong; Heart and Soul Coordinator, Doug Nelisse and Ryan Hill; representatives from Amplex, and John Grossman.

Minutes: Mayor Brian Fink asked for a motion to forgo the reading of the February 12th, 2024 minutes. Rhonda Dingelstedt made a motion to forgo the reading of the February 12th minutes. Donald Moses seconded the motion. Roll call 6-0. Motion passes. Mayor Fink asked for a motion to accept the February minutes. Stephanie Balderson makes a motion to accept the February 12th minutes as written. Donnie Moses seconded the motion. All in favor motion carried. Roll call vote 6-0.

Bills: Mayor Fink asked for a motion to pay the February bills. Stephanie Balderson made a motion to pay the February bills and Angela Kimble seconded the motion. Roll call vote 6-0. Motion carried.

Resident Concerns: Mayor Brian Fink explained that none of the residents checked the sign in sheet stating they would like to speak.

Guest concerns: Mayor Fink presented the representatives from Amplex; Doug Nelisse and Ryan Hill. They attended to give some information about their company. Amplex is an internet and phone provider. They are interested in expanding into the Village and would like to partner with the Village. They discussed some options to a partnership including internet to Village facilities. Teresa Margraf had some questions concerning the capacity of the packages available as well as some logistics of the arrangements with the community. Mr. Bowman also explained some of the plans that have already been completed with Amplex. He also explained that they have been working closely with a local company, Hancock Wood Electric. Vicki Simon asked if this would be a requirement to use or an option. Mr. Hill explained that it was an option. Ruthie Tong, Arcadia Heart and Soul project coordinator, was in attendance to update the council about Arcadia's Heart and Soul. Mrs. Tong shared a handout with the council. She gave a quick overview of the month including an upcoming meeting/ training. She also explained that she has received some orders for the veterans' banners and only recently advertised them. Mrs. Tong explained that she was going to work with Aadam Duckett on the web page. She also had some options in her handout for updates to the use and design of the website.

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

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Administrator Report: Mark Bowman prepared the reports for receipts and expenditures for February 2024:

	<u>Receipts</u>	<u>Expenditures</u>	<u>Gain/Loss</u>
Water	\$26,716.41	\$26,529.26	+\$187.15
Sanitary Sewer	\$9,581.14	\$10,995.13	-\$1,413.99
Electric	\$57,137.68	\$56,252.21	+\$885.47

43 delinquent accounts: \$10,653.41

0 residents were disconnected for nonpayment.

Water: The Village has received a letter from Fostoria informing us of a 10% water rate increase for the bulk water we receive. Water reading in town and at Red Hawk has been normal. Solicitor John Filkins inquired when the rate would go into effect. The letter states March 1st, although the current billing did not have the increase. The increase is expected on next month's billing.

Sanitary Sewer: Mr. Bowman explained that he was looking into replacing the old portable generator at the sanitary lift station with an automatic system. He will be getting some estimates to replace the generator. Mr. Bowman also explained that the current generator does work but when it was worked on recently, at Arcadia Auto, it was recommended that the generator be replaced. Also, the pump station is running properly and was recently serviced.

Electric: Mr. Bowman reported that there were no power outages. He then explained that the Village purchased a thermal imaging camera to scan the electric poles each month. This camera will allow the Village to monitor the electric lines for any problems.

Streets: Mr. Bowman has been cleaning streets. He explained that he has connected the leaf vac to the tractor. If he sees any piles, he will be out to collect them. Mr. Bowman explained that he will be painting the curbs soon. He also explained that he and Jason Mattox inspected the swings and the playground and they looked good. They also replaced the seats on the merry-go-round.

Other: Mr. Bowman explained to the council that he was going to attend a meeting the next day to discuss having a weather radar system placed on top of the water tower. The system will fill a gap in visibility of weather in our local area. Mr. Bowman explained some more details of the benefits of the system.

Mr. Bowman also explained that he would like to sell the back hoe and purchase a mini excavator. He explained that the back hoe is old and dated and that the new equipment will allow the Village to complete more projects with this equipment, including working on sidewalk repairs.

Mayor Brian Fink reminded the administrator about a leg of the electric infrastructure that needs to be rebuilt. Mr. Fink also explained that there is not a right of way in the area. Mr. Jeff Hanna stated that he worked in this area when he was the Administrator. Mr. Bowman, the current Administrator, suggested contacting the current owner of the property and asking for access to complete the work.

Fiscal Officers Report: Fiscal Officer, Amie Clouse presented the council with the following reports: Appropriation Status, Revenue Status, Cash Summary by Fund, Year End Balances comparisons (gains/ losses), and the monthly fund balance.

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<u>For January</u>	<u>Beginning Balance</u>	<u>Ending Balance</u>
General fund:	\$322,742.53	\$328,149.00
Streets:	\$221,919.01	\$223,842.30
Highway:	\$13,613.81	\$13,801.65
Storm Sewer:	\$96,888.07	\$96,888.07
Permissive Tax:	\$5,971.99	\$6,126.99
ARPA CoronaVirus:	\$61,716.57	\$61,716.57
Heart and Soul:	\$44,815.08	\$44,434.82
Water:	\$158,085.64	\$168,272.79
Sanitary Sewer:	\$251,974.99	\$250,561.00
Electric:	\$981,487.64	\$981,373.11
Enterprise Deposits:	\$18,297.97	\$18,297.97
Enterprise Improvement:	\$100,633.74	\$101,706.42

Amie Clouse explained that the Village applied for a storm sewer grant in 2023. The Village was not awarded this grant. Mayor Fink and Mark Bowman met with Neil Materni from Kleinfelder and Kaysie Penzinski from Hancock Regional Planning to discuss applying for the grant in 2024. Kaysie Penzinski had some things to look over to determine if this was a project the Village could apply for in 2024 or wait until 2025. She was concerned about the Village’s current income survey. Mrs. Penzinski explained to Mrs. Clouse that the last income survey came in at 54% low to moderate income. Unfortunately, the application in 2023 failed due to the income survey. Mrs. Penzinski forwarded the response from the state that explained that the survey was completed using outdated limits. These were the limits that the village was provided from Hancock Regional Planning as they helped complete and turn in our survey. The Village will need to complete a new income survey to be eligible for future grant applications.

Mrs. Clouse also explained that the Village had dedicated ARPA funds (American Rescue Funds) to a storm sewer project that was part of the grant that the village applied for in 2023. Mrs. Clouse explained that since the storm sewer project was being put on hold the council would need to determine different ways to utilize the funds. Mrs. Clouse proposed that the cost of the new master meter at the water pump station be paid using the ARPA funds. This would help the water fund this year. She also explained that these funds could also be used to purchase the mini excavator that Mr. Bowman proposed to purchase. Using ARPA funds for this purchase will make the cost to each fund less. This will help the funds that do not generate extra income not to be depleted. The street project that is planned for this summer is another option for the ARPA funds. The funds can also be used to complete a small storm sewer project.

Mrs. Clouse asked council to make a motion if they would like to use the ARPA funds for the master meter at the water pump station. Mayor Fink asked about the timeline for using the funds. Mrs. Clouse explained that the funds need to have a designated project by the end of 2024. The project needs to be in motion. Mrs. Clouse would like to find uses for the funds before the end of 2024. Solicitor Filkins inquired about what the funds could be used for. Mrs. Clouse explained that originally the approved usage of these funds was very restrictive. The requirements changed to allow the Village to use the funds for anything they would normally use government funds for. The total amount of ARPA funds available to the village is approximately \$61,000.

Aadam Duckett made a motion to pay for the new master meter at the water pump station out of the ARPA funds. Stephanie Balderson seconded the motion. All in favor 6-0. Motion passes.

Mrs. Clouse explained that she would prepare a resolution for this next month.

Mrs. Clouse informed the council the Village was awarded Tree City USA for 2023. She explained that Arcadia applied for a growth award but that is still pending. Mrs. Margraf explained that the Village received the shed that will be used for the sharing library of tools. These tools will be available to residents. Residents will check the tools out to use. Mrs. Margraf also explained that she will be working on planting a tree with the elementary students.

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Mrs. Clouse explained that she got information about Arcadia Local School having "Arcadia Cares Day" on May 17. She explained that the Village normally participates in this event. The Village has a dumpster and students collect trash and fill the dumpsters with Village employees assisting.

Mayor's Report: Mayor Brian Fink explained that he would like a committee to meet with a couple of council members, residents and the fiscal officer to discuss the water rate. He would like this group to determine if the Village needs an increase and if so a recommendation of the increase to bring back to council. Mayor Fink asked Jennifer Bowman to be on the committee. He explained that Ms. Bowman has discussed the topic and has some input. Then he asked for volunteers. Council persons, Jenny Bowman and Stephanie Balderson; residents, Teresa Margraf, Lonnie Moses and Carol McDonald; fiscal officer, Amie Clouse will meet to discuss the water rate. Mayor Fink will set a date to meet.

Mayor Fink explained to the council that he met with Arcadia Heart and Soul, Ryan Breyman, Washington Fire Department to discuss a firework display this year. He explained some details of the event. The fireworks event will be on June 30th with a rain date of July 4th. Mr. Breyman has already spent around \$1,500 and estimated to purchase around \$2,000- \$3,000 more. Mayor Fink asked for a motion to grant funds to purchase fireworks for \$3,000 for the firework display. Donald Moses made a motion. Jennifer Bowman seconded the motion. All in favor, motion carried. 6-0

Solicitor Report: Mr. Filkins asked when the last rate study was completed and what the cost would be for a new study. Mr. Bowman explained it was completed in 2011 and the cost of new one is around \$20,000 and this would include a sanitary sewer rate study as well. Mr. Bowman believed that the previous rate study would have recommendations to consider since not much has changed.

Old Business: Mayor Fink asked if anyone is interested in being on the variance committee. No one responded at the council meeting. Tamara Ford did inform Mrs. Clouse she was interested in the variance committee. Two more members will be needed. A notice will be placed in the utility bill again. Mayor Fink explained that three people have applied for the part-time position to help the administrator. He explained they would be interviewing applicants soon but if anyone knew of someone that is interested to have them apply soon.

New Business: Stephanie Balderson asked to move forward with ordering a dumpster for Arcadia Days on May 17th. Council agreed.

Carol Berning inquired if a grant to demolish the building on N. Main St. was applied for on time. Mrs. Clouse explained that she helped the owner apply for the grant and submitted it on time. This is a grant the property owner applies for. Mrs. Clouse did help to assure it was completed on time. The grant will be approved or denied in July. Mr. Bowman is going to work on the standing water on the property. He has permission from the property owner.

Adjourn: Donald Moses moved to adjourn the meeting. Rhonda Dingelstedt seconded the motion. Vote 6-0 All in favor, the meeting was adjourned at 7:52 p.m.



Fiscal Officer, Amie Clouse

Mayor, Brian Fink