

Arcadia Village Council Meeting Minutes, October 12th, 2020

Arcadia Village Council met for regular session on October 12th, 2020 at the Lion's Club Community building at 301 West Brown Road Arcadia, Ohio. Due to the Coronavirus the Council meetings have been moved to the Community Park to allow more room to social distance. At 7:00 p.m. Mayor Chester Balderson called the meeting to order. All present recited the Pledge of Allegiance to the Flag.

Roll Call Attendance: Mayor; Chester Balderson. Voting Council Members: Lester Lute, Harry Colvin, Rhonda Dingelstedt, and Donald E Moses. Brian Dingelstedt, Village Administrator, Fiscal Officer/in training: Amie Clouse was in attendance. Solicitor John Filkens was on speaker phone. Council members Sherrie Keefe and Stephanie Balderson were not in attendance.

Residents in Attendance: Carol Good, Teresa Margraf, Vi Fink and Maxine Papenfuse.

Visitors in Attendance: no guests were in attendance

Minutes: Harry Colvin made a motion to accept the September 14th, 2020 minutes as written and Donald E Moses seconds the motion. Roll call vote 4-0. Motion carried.

Bills: Lester Lute made a motion to pay the bills and Harry Colvin seconds the motion. Roll call vote 4-0. Motion carried.

Guest Concerns: none

Resident's Concerns: Maxine Papenfuse, Vi Fink, Teresa Margraf and Carol Good were in attendance regarding the alley way on North Main Street beside Salon KSA that has been proposed to be vacated. Mrs. Papenfuse shared information that Vi Fink collected about the number of cars that utilize the alley way. From September 15 thru October 12 Vi Fink witnessed 61 cars utilizing the alley way. Teresa Margraf inquired about the survey that was in the utility billing a few months ago about the alley on North Main Street. Amie Clouse did not recall the results of the survey and this information was not at the meeting. Mayor Chester Balderson explained a plan that he proposed to Karen Moses. The plan Mayor Balderson proposed would be to close the east end of the alley way in a way that is not permanent. Then allow KSA Salon to put a safety ramp in place and enter and exit the parking lot on the current west entrance. The Village will retain ownership of the alley way. Mayor Balderson discussed other conditions to the agreement including a probation period of a year at which point the plan will be evaluated. A clause that returns the property to the Village if the property is sold within an undetermined time frame was also discussed. Brian Dingelstedt would like to see a plan that shows that enough space is available to meet the requirement of building codes and is compliant with ADA specs for this plan. The Village will still be responsible for curbs and sidewalks. Lester Lute pointed out that the Moses have planned a significant capital improvement to the property. They were planning new curb cuts, leveling the sidewalk and redoing the parking lot and a new ramp. Mayor Balderson stated that these plans are still being considered. Tom and Karen Moses will not be responsible for these improvements if they do not take ownership of the alley way. Mayor Balderson explained that he is looking for a solution that satisfies both sides.

Administrators Report: Brian Dingelstedt reported:

| | <u>Receipts</u> | <u>Expenditures</u> | <u>Gain/Loss</u> |
|----------------|-----------------|---------------------|------------------|
| Water | \$25,857.20 | \$16,314.22 | +\$9,542.98 |
| Sanitary Sewer | \$15,355.93 | \$11,851.51 | +\$3,504.42 |
| Electric | \$56,105.36 | \$43,017.32 | +\$13,088.04 |

37 delinquent accounts: \$11,604.03

No residents were disconnected for nonpayment.

Water: Gate Valves have been exercised.

Sanitary Sewer: The sanitary sewer lift station is running on its own now. The electronic part of the project has been completed. There is still work to be completed including new valves and primers. This work is expected to be completed later this month and possibly into November.

Electric: nothing to report

Other: Mr. Dingelstedt presented council with 2 bids to improve the compost area. The bid from Alvada Construction was Fifteen Thousand Nine Hundred Dollars (\$15,900.00). The bid from Allen County Earthworks was Seventeen Thousand and Forty-Two Dollars (\$17,042.00). Boes Brothers has not responded with a quote as of the day of the meeting. Mr. Dingelstedt explained that the quote from Allen County Earthworks is more expensive because they will be installing a stronger tile than what the Alvada Construction bid was installing. After more discussion it was determined that the type of tile that Allen County Earthworks would be using would have a longer life expectancy. Mr. Dingelstedt also explained that the back of the compost area would be separated for Village use only. The front of the compost area will be for residents' use. He will have large signs made to specify what areas are designated for. There will be an area for sticks, leaves, and yard waste including grass clippings. Some type of barriers will be placed to clearly mark where these areas are. It is also time for leaf pick up. The Village will begin to pick up leaves and take them to the compost area. This will continue through October, November and possible into December as needed.

Amie Clouse explained that she is applying for the Tree City USA right now. Due to the Coronavirus some of the requirements for the application have been removed. Typically, in the fall the Village plants a tree with the 5th graders. It is part of the Village's Arbor Day celebration. Mrs. Clouse talked to the 5th grader teachers and they determined that they would like to push the tree planting off until the spring this year. The teachers and the school are still adjusting to the new rules put in place to stop the spread of Coronavirus. Their hope is that the restrictions with social distancing and wearing masks might change in the spring.

Fiscal Officers Report: Fiscal Officer in Training, Amie Clouse presented council with Appropriation Status, Revenue Status, Cash Flow Summary and the Monthly Cash Flow Ledgers. Mrs. Clouse explained that the audit is she received some preliminary findings from the auditor. The next step is for senior auditors to review the findings. The audit will be wrapped up in the next few weeks and the results will be presented to the council members.

| <u>For September</u> | <u>Beginning Balance</u> | <u>Ending Balance</u> |
|----------------------|--------------------------|-----------------------|
| General fund: | \$180,178.44 | \$182,932.12 |
| Streets: | \$202,533.76 | \$205,099.40 |
| Highway: | \$9,489.69 | \$9,616.88 |
| Storm Sewer: | \$37,550.56 | \$37,160.35 |
| Corona virus Relief: | \$29,341.94 | \$44,012.91 |
| Water: | \$116,718.76 | \$126,261.74 |
| Sanitary Sewer: | \$189,386.44 | \$192,890.86 |
| Electric: | \$706,824.92 | \$719,912.96 |

Mayor's Report: Mayor Chester Balderson informed council that Trick-or-Treat will be on Saturday October 31, 2020 from 5:30-7:00. This information was at the bottom of the utility bill that was sent out for October.

Mayor Balderson asked for a motion to pass the Arbor Day Proclamation. Rhonda Dingelstedt made a motion. Lester Lute seconded the motion. All in favor and motion carried 4-0.

Mayor Balderson then explained Ordinance 2020-6. This Ordinance is an agreement with ODOT to allow the State to remove snow on Route 12 or complete small repairs. If there is a large

project that may need completed ODOT will contact us. This agreement is a renewal of an agreement between the Village and ODOT that has been in place for several years. Harry Colvin made a motion. Donald E. Moses seconded the motion. All in favor and motion carried 4-0. The Mayor then presented Resolution-O to complete the improvements to the compost area. Council decided to go with Allen County Earthworks and not to exceed Eighteen Thousand Dollars (\$18,000). Lester Lute made a motion. Harry Colvin seconded the motion. All in favor and the motion passed 4-0.

Resolution 2020-P was presented. This resolution directs the administrator to purchase sanitization equipment with funds from the Coronavirus Relief Fund. Lester Lute explained some of the things that Methodist Church has done to help mitigate the spread of the Coronavirus including touchless faucets and paper towel dispenser. Council discussed these types of items being installed at the Lion's Club Community Park, as the park belongs to the Village. These items will be looked into. Rhonda Dingelstedt made a motion. Lester Lute seconded the motion. All in favor and motion carried 4-0.

Mayor Balderson presented Resolution 2020-Q to purchase a laptop to allow employees to work remotely. Harry Colvin made a motion. Donald E. Moses seconded the motion. All in favor and the motion passed 4-0.

Solicitor Report: nothing to report

Zoning Report: Teresa Margraf, a member of the Board of Appeals, explained that a resident would like to place a fence on their property that does not follow the rules of zoning. This resident has not applied for a building permit. Until they do there is nothing to be done.

Old Business: Teresa Margraf asked about an update about the building on North Main right beside the tracks owned by Leathers that has been in question. Mayor Balderson informed her that he has not received any updates. Lester asked about the letters that were to be sent to property owner that have property that needs cleaned up. Letters have not been sent out to the homeowner as the Village will need to start the process over including taking pictures of the property.

Lester Lute inquired about the alarm for the water tower. Brian Dingelstedt explained that the alarm system had not been repaired and that someone would need to be called. Mr. Dingelstedt also explained that the water tower and sewer station are checked every day or every other day.

New Business: nothing to report

Executive Session: Mayor Chester Balderson asked for a motion to go into executive session for pending litigation. Including himself, all council members, solicitor, administrator and fiscal officer. Lester Lute made a motion to go into executive session. Harry Colvin seconded the motion. All in favor 4-0.

Lester Lute made a motion to come out of executive session. Donald E. Moses seconded the motion. All in favor 4-0.

Adjourn:

Rhonda Dingelstedt moved to adjourn the meeting. Lester Lute second. All in favor, meeting was adjourned at 8:12 p.m.

Fiscal Officer in Training, Amie Clouse

Mayor, Chester Balderson