

## Arcadia Village Council Regular Meeting Minutes, June 13th, 2016

Arcadia Village Council met for regular Session on June 13th, 2016 in council chambers at 104 Gibson St., Arcadia, Ohio. At 7:00 pm Mayor Tesnow called the meeting to order. All present recited the Pledge of Allegiance to the Flag. Those in attendance were: Village Administrator Jeff Hanna, Solicitor John Filkins, Utility Clerk Teresa Margaf, and Fiscal Officer Jackalyn Honaker. Voting Council Members who were present: Stephanie Ebersole, Rick Aurand, Harry Colvin, James Risner and Rhonda Dingelstedt.

Harry Colvin made a motion to accept the May 9th minutes as written and Stephanie Ebersole second the motion. Roll call vote 5 – 0 motion carried.

Stephanie Ebersole made a motion to accept the resignation of Councilman Marla Moses as of June 1, 2016 and Rick Aurand second the motion. Roll call vote 5 – 0 motion carried. Mayor Tesnow reminded everyone we need a candidate for the empty council seat.

At this time, Mayor Tesnow introduced his candidate for the position of Fiscal Officer as Ms. Honaker will be leaving in August. He presented Jenny Holman to the council. Rick Aurand made a motion to hire Jenny Holman as assistant fiscal officer during her time of training and then to accept her as fiscal officer in August. Harry Colvin second the motion. Roll call Vote 5 – 0 motion carried. Everyone welcomed Jenny to the table.

Guest's Concerns – Lee Swisher of the Hancock County EMA was present to share information from his office and to make the council aware of all their services. He is currently working on an outreach campaign. Every entity need to have an emergency plan in place and work with the county, as they already have a plan in place. His office is available for help with mutual fire calls, possible tornado damage, etc. His office does have an inventory of each entities equipment – making it possible for smaller entities to borrow equipment when needed. Lee states that his most common call out is Hazmat related at vehicle accident scenes. His office also works with the Red Cross on any emergency and works hand in hand with the state office. Mr. Filkins asked what the council members and employees need to do in case of an emergency situation (example-- tornado). Mr. Swisher will be working with all local governments attending a class to enhance what everyone should do and who to contact. In case of an emergency like that the council needs to declare an emergency allowing for financial help later. Record keeping very important in a case like that.

Aleta Boecker of the Hancock Regional Planning Commission was present and thanked Administrator Jeff Hanna for his help in securing information for our current Neighborhood Revitalization Grant application. At this time figures were gone over for the final selection before submitting the application to the state. After three open public meetings people have expressed what they would like to see accomplished. Many residents returned the questionnaire sheet that was hand delivered door to door referring to what they would like the village to ask for. Figures were gone over by the Mayor, the Council, and the Administrator with Aleta and decisions were made. The completed application is to be submitted this Friday, June 17<sup>th</sup>. We should receive an answer by September.

Administrator's report - Jeff Hanna then gave the village administrator's report (copy enclosed) for the month of May 2016 there were 45 delinquent accounts amounting to \$ 8,651.98 and there was no customer disconnect.

Under Water – Stephanie Ebersole made a motion to allow employee Josh Augsburg to attend fall water classes starting July 26, 2016 at a cost of \$ 635.00. James Risner second the motion. Roll call vote 5 – 0 motion carried.

Zoning Inspector's Report – Mr. Bowman was not present to report.

Solicitor's Report – no report

Fiscal Officers Report - Ms. Honaker presented the reconciliation for May 31st, 2016 and passed it around for signatures. She also passed the May 31st, 2016 cash summary report by fund and the May 31st, 2016 appropriation report.

Stephanie Ebersole made a motion to pay the bills and Harry Colvin second the motion. Roll call vote 5 – 0 motion carried.

Cash Summary by Fund for May 2016.

Funds	Beginning Balance	Receipts	Expenditures	Ending Balance
General Fund	\$ 307,029.25	\$ 3,965.08	\$ 9,788.38	\$ 301,205.95
Street Constr	\$ 214,457.39	\$ 1,846.90	\$ 832.81	\$ 215,471.48
State Highway	\$ 9,567.08	\$ 140.91	\$ 55.65	\$ 9,661.34
Storm Sewer	\$ 16,206.83	\$ 0.00	\$ 271.59	\$ 15,935.24
Water Oper	\$ 215,524.28	\$ 22,293.31	\$ 11,301.34	\$ 226,516.25
San Sewer Op	\$ 104,000.61	\$ 9,345.58	\$ 11,687.08	\$ 101,659.11
Electric Op	\$ 372,062.67	\$ 42,691.59	\$ 43,904.69	\$ 370,849.57
San Sewer Debt	\$ 4,277.76	\$ 00.00	\$ .00	\$ 4,277.76
Enterprise De	\$ 10,487.27	\$ 900.00	\$ 200.00	\$ 11,187.27
Enterprise Imp	\$ 4,338.20	\$ 949.61	\$ 0.00	\$ 5,287.81
Totals	\$ 1,257,951.34	\$ 82,141.98	\$ 78,041.54	\$ 1,262,051.78

Mayor's Report – Mayor Tesnow reported on our third community meeting for the Neighborhood Revitalization Grant application. He was very pleased that there were more residents there and made their choices for what projects they would like to see done. Mayor Tesnow also reported on the new floor in the proposed new council room area. Everyone is very pleased with how it looks. We do have an estimate on drywall but would like to get estimates for front closure to be done first.

New business – none

Old business - none

James Risner made a motion to adjourn and Stephanie Ebersole second that motion.

Meeting adjourned.

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Fiscal Officer, Jackalyn Honaker

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Mayor, Matthew Tesnow