

Arcadia Village Council Regular Meeting Minutes, May 9th, 2016

Arcadia Village Council met for regular Session on May 9th, 2016 in council chambers at 104 Gibson St., Arcadia, Ohio. At 7:00 pm Mayor Tesnow called the meeting to order. All present recited the Pledge of Allegiance to the Flag. Those in attendance were: Village Administrator Jeff Hanna, Solicitor John Filkins, Utility Clerk Teresa Margaf, and Fiscal Officer Jackalyn Honaker. Voting Council Members who were present: Stephanie Ebersole, Rick Aurand, Harry Colvin, James Risner and Rhonda Dingelstedt. Marl Moses was absent due to illness.

Harry Colvin made a motion to accept the April 11th minutes as written and Stephanie Ebersole second the motion. Roll call vote 5 – 0 motion carried.

Guest's Concerns – John Butler was present representing Classy Concrete Coatings. He was present to give information on possible flooring for the side bay area as well a cost estimate. They prepare the concrete, add a layer and then chips, and then another layer. He recommends this Graniflex for this particular kind of base flooring. He is offering the village a sizable reduction in price as it would be good advertising for his product. It has a ten year guarantee. Also brought quotes for epoxy but he doesn't really recommend. The council members observed different color choices.

Residents' Concerns – none present.

Administrator's report - Jeff Hanna then gave the village administrator's report (copy enclosed) for the month of April 2016 there were 46 delinquent accounts amounting to \$ 8,729.80 and there was one customer disconnect (they have two connections) have one reconnected.

Under Water – Concerning water construction loan taken out in February, 2000 borrowed from the sanitary sewer fund. Auditor recommends a decision needs to be made as to pay the loan or terminate. All funds have been transferred from the sanitary sewer debt fund to the general fund. Rick Aurand made a motion to terminate said loan and Harry Colvin second the motion. Roll call vote 5 – 0 motion passed.

Under Electric – Drew Hanna (Administrator Jeff Hanna's son) was awarded the Richard H Gorsuch scholarship. A representative from AMP will be at a council meeting this summer to present.

Under Other – Estimate to replace heat pump at Town Hall. Stephanie Ebersol made a motion to accept Yates/Young estimate of \$ 3975 with 10 year warranty. Harry Colvin second the motion. Roll call vote 5 – 0 motion passed.

Sanitary Sewer – An invoice has been received from Bluffton Aeration Service but the Council, mayor and solicitor recommended not paying until they clarify why we did not receive a dvd of the process. The dvd is needed for examination by the administrator and for comparison in the future. Mr. Hanna will call the company.

In addition to his report Mr. Hanna brought up about several residents contacting the Village about speeding and illegal passing on SR 12 and could something be done about it for safety reasons. It was recommended that Mr. Hanna contact ODOT about possible solutions.

After discussion Harry Colvin made a motion to hire Classy Concrete Coatings to redo the floor in the south bay of the village hall with pattern Custom Creek – gray, black & red at a cost not to exceed \$ 4100.00. Rick Aurand second the motion. Roll call vote 5 – 0 motion carried.

Zoning Inspector’s Report – Mr. Bowman was not present to report.

Solicitor’s Report – Mr. Filkins brought up several situations where letters need to be sent. He proposed a letter to Lyle Keller that blockage on his property is contributing to flooding of properties in the village and it was recommended by the trustees that he do something about it. If any questions, he is to contact Mr. Hanna. Council agreed that letter should be sent.

Mr. Hanna brought up that the utility department has two customers claiming medical situations and asking to not be turned off. One situation was just corrected and the other customer submitted a letter from their doctor claiming a health issue. Mr. Filkins has investigated and that doctor’s office did not submit a letter for this person. A letter will be sent to the customer.

At 9:00 James Risner made a motion to extend the meeting and Stephanie Ebersole second the motion. Roll call vote 5 – 0 motion carried.

Fiscal Officers Report - Ms. Honaker presented the reconciliation for April 30th, 2016 and passed it around for signatures. She also passed the April 30th, 2016 cash summary report by fund and the April 30th, 2016 appropriation report.

Ms. Honaker had a question concerning the Personnel Policies and Procedure Book regarding vacation leave on Page 25 Letter G. she feels she needs it clarified. After discussion it was recommended that the book be amended to read Employees hired before January 2016 vacation to be taken from January to December year after earned and employees hired after January 2016 earned vacation to be used from anniversary date to anniversary date. Ms. Honaker stated that the auditors are finished here in the building and wanted to know if the council members wanted to review the draft audit, if so to let her know. Several council members are available and will meet her Thursday, May 26th at 3:00pm.

At this time there was discussion concerning Ms. Honaker’s resignation letter that all Council members have in hand as well as the Mayor. She is giving 90 day notice because of health issues.

Rick Aurand made a motion to pay the bills and James Risner second the motion. Roll call Vote 5 – 0 motion carried.

Cash Summary by Fund for April 2016.

Funds	Beginning Balance	Receipts	Expenditures	Ending Balance
General Fund	\$ 308,172.31	\$ 5,148.86	\$ 6,291.92	\$ 307,029.25
Street Constr	\$ 213,338.98	\$ 2,027.17	\$ 908.76	\$ 214,457.39
State Highway	\$ 9,487.73	\$ 164.52	\$ 85.17	\$ 9,567.08
Storm Sewer	\$ 15,272.78	\$ 1,408.72	\$ 474.67	\$ 16,206.83
Water Oper	\$ 210,216.33	\$ 20,508.86	\$ 15,200.91	\$ 215,524.28
San Sewer Op	\$ 103,566.02	\$ 9,278.26	\$ 8,843.67	\$ 104,000.61
Electric Op	\$ 375,192.73	\$ 40,042.53	\$ 43,172.59	\$ 372,062.67
San Sewer Debt	\$ 4,277.76	\$ 00.00	\$.00	\$ 4,277.76
Enterprise De	\$ 10,487.27	\$ 00.00	\$ 00.00	\$ 10,487.27
Enterprise Imp	\$ 3,317.79	\$ 1,020.41	\$ 0.00	\$ 4,338.20
Totals	\$ 1,253,329.70	\$ 79,599.33	\$ 74,977.69	\$ 1,257,951.34

Mayor's Report – Mayor Tesnow reported on our second community meeting for the Neighborhood Grant application. Also flyers were taken door to door with a questionnaire to be filled out by the resident and turned into the office submitting their concerns for the Village. Mayor Tesnow appointed a committee to work on order of recommendations from the resident questionnaires. Council gave approval for the committee to submit these recommendations. The committee is made up of Rick Aurand, Harry Colvin and Stephanie Ebersole.

Old business – none

New business – none

Stephanie Ebersole made a motion to adjourn and Harry Colvin second that motion.

Meeting adjourned.

Fiscal Officer, Jackalyn Honaker

Mayor, Matthew Tesnow