

Arcadia Village Council Regular Meeting Minutes, December 14th, 2015

Arcadia Village Council met for regular Session on December 14th, 2015 in council chambers at 104 Gibson St., Arcadia, Ohio. At 7:00 pm Mayor Ebersole called the meeting to order. All present recited the Pledge of Allegiance to the Flag. Those in attendance were: Village Administrator Jeff Hanna, Solicitor John Filkins, Utility Clerk Teresa Margaf, and Fiscal Officer Jackalyn Honaker. Voting Council Members who were present: Mathew Tesnow, Marla Moses, Rhonda Dingelstedt, Jennifer Bowman, and James Risner. Also present was resident Rick Aurand.

A motion was made by Marla Moses to accept the November 9th, 2015 minutes as written and Matt Tesnow second the motion. Roll call vote 5 – 0 motion carried.

Agenda Changes – None

Guest's Concerns –None

Resident's Concerns – Rick Aurand just here to observe.

Administrator's report – Jeff Hanna gave the village administrator's report (copy enclosed) for the month of November 2015 there were 50 delinquent accounts amounting to \$ 9,637.67 and there were no disconnects.

In regards to Water No. 1, fire hydrant repair at Red Hawk. Matt Tesnow made a motion to contract with B. Hill's of Wayne, Ohio for \$ 2,200. To do labor for water valve repair at Red Hawk Subdivision. Marla Moses second the motion. Roll call vote 5 – 0 motion carried.

Also James Risner made a motion to purchase material and supplies for water hydrant repair at Red Hawk as needed. Matt Tesnow second the motion. Roll call vote 5 – 0 motion carried.

Electric No. 3 – There was lengthy discussion concerning a request to move 25% of the Kwh tax collected from the General Fund to another fund for vehicle purchase for the Electric department. Ms. Honaker did not like the wording of the proposed ordinance as it said to purchase "equipment" – was purpose for vehicle purchases? There continued to be discussion and questions. Subject died after no action was proposed.

Mr. Hanna reported that the office will be kept open this Wednesday morning but most of the employees will be attending the funeral for Tom Pessell, who passed away Saturday.

Zoning Inspector – no report

Fiscal Officers Report - Ms. Honaker presented the reconciliation for November 30th, 2015 and passed it around for signatures. She also passed the November 30th, 2015 cash summary report by fund and the November 30th, 2015 appropriation report.

Ms. Honaker reported that she had received an invoice from Washington Township Trustees for paving costs for the Village's portion on TR 254. She investigated and found the village had approved for the township to apply for a grant for paving but no other action was taken. The Administrator reported that the township had not received their grant but went ahead and paved anyway and this invoice was our share of a shared road. The Solicitor proceeded to type up a resolution to cover this obligation. The township may be reminded that the village had not given permission to go ahead with the paving.

Ms. Honaker also presented two Ordinances that needed to be addressed at this meeting. The Mayor read Ordinance 2015-16, an ordinance providing for the amendment of ordinance related to the transfer of funds through appropriation transfers and declaring an emergency. James Risner made a motion to accept Ordinance 2015-16 and Jennifer Bowman second that motion. Roll call vote 5 – 0 motion carried.

The Mayor read Ordinance 2015-17, an Ordinance to make Temporary Appropriations for current Expenses and other Expenses and other Expenditures of the Village of Arcadia, State of Ohio, during the Fiscal Year ending December 31st, 2016. Matt Tesnow made a motion to accept Ordinance 2015-17, and James Risner second that motion. Roll call vote 5 – 0 motion carried.

Matt Tesnow made a motion to accept Resolution 2015-H, a resolution to pay Washington Township Trustees for the villages cost of paving half of TR 254. Rhonda Dingelstedt second that motion. Roll call vote 5 – 0 motion carried.

James Risner made a motion to pay bills and Matt Tesnow second that motion. Roll call vote 5 – 0 motion carried.

Cash Summary by Fund for November 2015.

Funds	Beginning Balance	Receipts	Expenditures	Ending Balance
General Fund	\$ 310,191.75	\$ 3,839.64	\$ 5,103.61	\$ 306,924.51
Street Constr	\$ 212,320.58	\$ 1,919.83	\$ 736.62	\$ 213,503.79
State Highway	\$ 9,130.78	\$ 155.82	\$ 93.63	\$ 9,192.84
Storm Sewer	\$ 25,769.20	\$ 0	\$ 3,378.73	\$ 22,390.47
Water Oper	\$ 217,637.63	\$ 21,181.22	\$ 12,121.59	\$ 226,697.26
San Sewer Op	\$ 96,295.42	\$ 9,585.29	\$ 6,161.20	\$ 99,719.51
Electric Op	\$ 339,223.55	\$ 44,623.53	\$ 38,131.37	\$ 345,715.71
San Sewer Debt	4,277.76	\$ 0.0	\$ 0.0	\$ 4,277.76
Enterprise De	\$ 12,837.27	\$ 0.00	\$ 0.00	\$ 12,837.27
Enterprise Imp	6,424.70	\$ 983.09	\$ 0.00	\$ 7,407.79
Totals	\$ 1,232,105.37	\$ 82,288.42	\$ 65,726.88	\$ 1,248,666.91

Solicitor’s Report – None

Mayor’s Report – Mayor Ebersole gave her end of the year report for 2015.

Over the course of 2015 there were many accomplishments made by the Village of Arcadia as well as a minor setback; the improvements to the Village have outweighed and outnumbered the errors. The mishap that took place was an error due to a power cost adjustment, reading the billing statement, and a bookkeeping error in the amount of \$ 37,840.00 for the electric department. Even though this error occurred, the electric department is still in good standing and the residents are not being charge any additional fees to make up the difference for the lost revenue. This has been noted in the minutes for July 2015.

Projects accomplished in Arcadia for 2015 included the following:

- Completed storm sewer Phase III was at the end of November
- Painted inside of the water tower 2015 and outside of water tower completed

For 2016

- Brought back Village clean-up
- Active Zoning Inspector currently in place
- Awarded Safe Routes to School grant and construction will begin in 2016
- Continued with Tree City USA city fulfillment status
- Hired a full-time employee in May to replace an employee
- Brought the Village into the 21st century with a Village Website to be more transparent and keep residents more informed of Village business.
- Worked with the township and area residents to resolve the flooding on the north end of Main Street
- Replaced sewer pump station pump that was over 10 years-old
- Maintained a working relationship with the Lions Club and the Parks District to continue the enhancement and betterment of the Community.

Purchases a new cathodic protection system and has been installed inside the water tower

Revised and completed the Employee Personnel Policies and Procedures handbook and it was approved and adopted.

Setbacks were designated and agreed upon in the light industrial zoning area to avoid future discrepancies regarding the zoning handbook on page 24 and 25. These discrepancies occurred on rear set back distances in the zoning regulations (pg.25). The rear setbacks direct residents to (I & m) on pgs 24 which only speaks to Light Industrial abutting residential, not light industrial abutting light industrial. Setbacks are now set as the same as residential setbacks.

Overall, 2015 was a very productive year and we were able to accomplish many tasks to improve the Village and maintain a well-kept and respected area for the residents of Arcadia. I am thankful that I was able to be a part of the many changes, discussions, and implementations that have taken place over the past four years of my term as Mayor for the Village of Arcadia. I take great pride in this Village and feel that everyone needs to do their part to maintain the small town atmosphere of togetherness and cohesiveness in order to build a stronger sense of community. My only hope is that this sense of pride will continue on.

Old business – Mayor Ebersole brought up the subject of carpet for the Village hall and samples were laid on the table with prices. After extensive conversation a decision was made. Matt Tesnow made a motion to purchase carpet from House of Color, choosing style and color B350, to not exceed \$ 2500.00. Marla Moses second the motion. Roll call vote 5 – 0 motion carried.

Mayor Ebersole read Ordinance 2015-18, an ordinance establishing that the I-1 light Industrial districts shall have the same minimum yard setback as R-1 and R-2 one family Residential zoning districts, and declaring an emergency. James Risner second that Motion. Roll call vote 5 – 0 motion carried.

New business – Discussion was held concerning a boat located in a yard on Monroe Street – it was general consensus that nothing needed to be done at this time. Regarding a resident located along SR 12 that had not provided a survey for an addition, Mr. Filkins was directed to send a letter.

At this time (9:05) Matt Tesnow made a motion to extend the meeting and James Risner second that motion. Roll call vote 5 – 0 motion carried.

Committee Reports

Infrastructure – haven't met

P.R.P.R. – haven't met

Finance – reported they had had a committee meeting and they wished to call an executive meeting

James Risner made a motion to go to Executive Session for No. 1, appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. He wished the Mayor, the Administrator, the Solicitor, all of council and the fiscal officer be present. Matt Tesnow second the motion. Roll call vote 5 – 0 motion carried.

Marl Moses made a motion to come out of executive session and James Risner second that motion. Roll call vote 5 – 0 motion carried.

Marla Moses made a motion to raise the fiscal officer's salary to \$ 13,500.00 a year effective January 1, 2016. James Risner second that motion. Roll call vote 5 – 0 motion carried.

Marl Moses made a motion to raise Teresa Margraf's pay to \$ 16.00 an hour effective January 1, 2016. Matt Tesnow second that motion. Roll call vote 5 yea and 1 nay by Jennifer Bowman.

A motion was made by Jennifer Bowman to adjourn and Matt Tesnow second that motion. Meeting adjourned.

Fiscal Officer, Jackalyn Honaker

Mayor, Stephanie Ebersole