

## ***Arcadia Village Council Regular Meeting Minutes, June 8th, 2015***

Arcadia Village Council met for Regular Session on June 8th, 2015 in council chambers at 104 Gibson St. Arcadia, Ohio. At 7:00 p.m. Mayor Ebersole called the meeting to order. All present recited the Pledge of Allegiance to the Flag. Those in attendance were: Village Administrator, Jeff Hanna, Solicitor John Filkins, Utility Clerk Teresa Margraf, and Fiscal Officer, Jackalyn Honaker. Voting Council Members who were present: Tom Pessell, Matthew Tesnow, Jennifer Bowman, James Risner. Marla Moses and Rhonda Dingelstedt were both absent.

Resident present – Rick Aurand came in after meeting started.

A motion was made by Matt Tesnow to accept the May 11<sup>th</sup>, 2015 minutes as written and James Risner second the motion. Roll call vote 4 – 0 motion carried.

Agenda Changes – Mayor added an invitation from the Hancock County Veterans Service Office.

Guest's Concerns – 0

Resident's Concerns – 0

**Administrator's Report** – Jeff Hanna gave the village administrator's report. (copy enclosed) for the month of May 2015 there were 44 delinquent accounts amounting to \$ 9,353.32 there were no disconnects. Under Water – No. 3 – Still trying to locate a pressure relief valve to use on the water tower during painting. Called Kessler Tank and they have one that we could use for 2 or 3 days. Also talked to Lee Swisher at EMA, who has a list of what equipment is available in the county for borrowing or renting. He thought Rawson has two and Mr. Hanna will try to borrow one from them if possible.

Electric – additional outages this Sunday morning with two customers caused by a “squirrel”. Council asked about No. 3 – Mr. Hanna explained that in 2012 the AMP monthly invoice had changed and he was picking up the wrong figures to calculate the information to go to the utility software. So it appears we have been under billing the customers. This was also not caught by John Courtney our consultant though he gets copies of everything every month. We are short on average about \$ 800.00 per month. During lengthy discussion John Filkins spoke to legal repercussions as to how to correct this. Courtney suggested a motion to not collect lost revenue. Mr. Filkins felt that this was not the legal answer. Mr. Filkins asked the utility clerk, Teresa Margraf to check with her computer program tech as to what could be done to revise an error dating from 2012 and applying it over a period of time. She will check on that. James Risner made a motion to accept Ordinance 2015-07, and ordinance allowing the Administrator to purchase eleven transformers at a cost of \$ 10,000. with emergency language. Tom Pessell second the motion. Roll call vote 4 – 0 motion carried.

Matt Tesnow made a motion to give permission for Chet Balderson to attend Basic II training at AMP 8/31 thru 9/4 at a cost of approximately \$ 1800.00 that would cover training, lodging and equipment. Jennifer Bowman second the motion. At this time James Risner made a motion to hire Chester Balderson, full time starting May 18<sup>th</sup>. Tom Pessell second that motion. Roll call vote 4 – 0 motion carried.

**Fiscal Officer's Report** – Ms. Honaker presented the reconciliation report for May 31st, 2015, and passed it around for signatures. She also passed the May 31st, 2015 cash summary report by fund and the May 31st, 2015 appropriation report. Tom Pessell made a motion to pay the bills and James Risner second that motion. Roll call vote 4 – 0 motion passed.

Cash Summary by Fund for May 2015:

<i>Funds</i>	<i>Beginning Balance</i>	<i>Receipts</i>	<i>Expenditures</i>	<i>Ending Balance</i>
<b>General Fund</b>	\$ 314,474.18	\$ 4,192.25	\$ 6,946.40	\$ 311,720.03
<b>Street Construction</b>	\$ 208,038.01	\$ 1,616.19	\$ 1,211.18	\$ 208,443.02
<b>State Highway</b>	\$ 10,634.81	\$ 131.20	\$ 95.07	\$ 10,670.94
<b>Storm Sewer</b>	\$ 27,433.33	\$	\$ 153.43	\$ 27,279.90
<b>Water Operating</b>	\$ 224,238.87	\$ 20,654.55	\$ 12,958.92	\$ 231,934.50
<b>San Sewer Operating</b>	\$ 90,242.57	\$ 9,497.71	\$ 11,710.03	\$ 88,030.25
<b>Electric Operating</b>	\$ 327,453.84	\$ 40,838.32	\$ 38,898.82	\$ 329,393.34
<b>San Sewer Debt</b>	\$ 3,905.39	\$ 0.00	\$ 00.00	\$ 3,905.39
<b>Enterprise Deposits</b>	\$ 13,137.27	\$ 300.00	\$ 300.00	\$ 12,837.27
<b>Enterprise Improvement</b>	\$ 50,131.35	\$ 969.71	\$ 0.00	\$ 51,101.06
<b>Totals:</b>	\$ 1,269,689.62	\$ 77,899.93	\$ 72,273.85	\$ 1,275,315.70

**Solicitor's Report – none**

**Mayor's Report – The Mayor reported that Darrell Baird would like the water and sewer service at 103 W. North St. reduced to debt only; the lot is going to have the house demolished and the lot prepared for a new home as soon as the contractor is able to fill the obligation. After discussion Matt Tesnow made a motion to reduce 103 W. North St. water and sewer service to debt only. Tom Pessell second the motion. Roll call vote 4 – 0 motion passed. Mayor Ebersole read an invitation from the Hancock County Veterans Service Office for a resource Fair on Sunday, June 14<sup>th</sup>.**

**Old business – Mayor Ebersole gave the third reading of Ordinance 2015-02, an ordinance Amending Ordinance 2006-07, fixing the rates at which electric current will be furnished to Users through the municipal distribution system of the Village of Arcadia, Ohio, establishing new rate schedules. Died for lack of a motion.**

**At this time a page by page review of the Personnel Policy Book was started. Matt Tesnow made a motion to adopt Pages 1 thru 8 and James Risner second the motion. Roll call vote 4 – 0 motion passed. Matt Tesnow made a motion to adopt Objectives on page 8 and Jennifer Bowman second the motion. Roll call vote 4 – 0 motion passed. At this time John Filkins made a suggestion that the whole book be reviewed and then voted on. At nine o'clock James Risner made a motion to extend the meeting and Jennifer Bowman second the motion. Roll call vote 4 – 0 motion passed. After continuing to review the policy book it was decided it would need to be finished at the next meeting.**

**New business – The Mayor introduced a letter from Beth Baker, Crime Prevention Specialist, Sheriff's Office, promoting National Night Out the first Tuesday in August. The PPR committee was asked to head this up and contact other organizations in town to also participate. Mayor Ebersole brought up the cost for billing software upgrade and no more information has been received from the utility software tech.**

**At this time Mr. Hanna suggested that he would like to see some work done on a property maintenance code for the village.**

**Discussion was also held who could help with Village cleanup day.**

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**Committee reports**

**Infrastructure –**

**PRPR – no report**

**Finance – no report**

**Matt Tesnow made a motion to adjourn and Jennifer Bowman second that motion.**

**Meeting adjourned.**

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**Fiscal Officer, Jackalyn Honaker**

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**Mayor, Stephanie Ebersole**